Board of County Commissioners

Minutes of Proceedings

February 27, 2024

The Turner County Board of Commissioners met in regular session at 8:30 A.M. Present were Chairman Miller, Ciampa, Hybertson, Kaufman & Van Hove. Also, present was Auditor Dahl.

Motion by Hybertson, seconded by Kaufman, to approve the agenda. Motion carried.

Motion by Hybertson, seconded by Van Hove, to approve the February 20, 2024 minutes. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT

No public offered to give comments at this time.

COUNTY BUSINESS

Hwy. Supt. Kent Austin met with the Board to discuss that he has been working on trucks, small structure bridge inspections and doing maintenance on the bigger ones. The Hwy. Department finished patching up the rough spots in the roads yesterday.

Interim Sheriff Jamie Buteyn met with the Board to hire an administrative deputy and a full-time certified deputy. Buteyn also discussed updating the sheriff uniform policy and Olivia Case’s resignation.

Chairman Miller advised the Board that Dick Strassburg wants to meet with some of us between March 5th through March 8th to go over things. Strassburg is still not able to drive from his fall. Miller advised that Strassburg advised that Tegra Group is on schedule.

ADMINISTRATIVE DEPUTY

SHERIFF OFFICE

Motion by Van Hove, seconded by Ciampa, to approve hiring Lisa Hoffman as a full-time administrative deputy starting at $22.80 per hour and waiving all quarterly raises effective 3/18/24. Motion carried.

CERTIFIED DEPUTY

SHERIFF OFFICE

Motion by Ciampa, seconded by Hybertson, to approve hiring Tyler Zick as a full-time Certified Deputy Sheriff starting at $26.87 per hour and waiving probation raise and all quarterly raises effective 3/18/24. Motion carried.

Updated Policy

Sheriff Uniforms

Motion by Ciampa, seconded by Hybertson, to update the Sheriff Uniform Policy previously updated on March 22, 2022. Motion carried.

In the event an employee does not complete 1 year of employment all uniforms and purchased gear shall be returned to the Sheriff’s Office.   Uniforms shall be returned in a clean and usable condition.  In addition, any issued equipment (firearms, computers, vehicles, vests, etc.)  will be returned to the office in a clean and serviceable condition.  All items will be returned immediately upon termination, and at the last day of employment upon resignation.  If cleaning is required on equipment or vehicles, the final paycheck may be deducted for the expense of cleaning, repair, or replacement.

Deputies that separate employment after one year, either voluntarily or by termination, shall return any issued or sensitive equipment (firearms, computers, vehicles, vests, etc.)  on the last day of employment.   Uniforms purchased through the uniform allowance after 1 year of employment shall be considered the property of the deputy.  Motion carried.

RESIGNATION

Motion by Van Hove, seconded by Hybertson, to accept Olivia Case’s resignation as Deputy Sheriff effective February 20, 2024. Motion carried.

AUTOMATIC SUPPLEMENT

RURAL ACCESS REVENUE FUND

Motion by Hybertson, seconded by Kaufman, to approve an automatic supplement from Rural Access Revenue budget $600,000.00, to Rural Access Fund. Motion carried.

COUNTY ASSISTANCE CASE #3-24

The Board reviewed an application for county assistance case #3-24 a request for payment of a hospital claim.

Motion by Van Hove, seconded by Hybertson, to deny the application due to the the county not receiving the notice of hospitalization within 15 days of admission date per SDCL 28-13-34.1. Motion carried.

OLD BUSINESS

No old business at this time.

NEW BUSINESS

No new business at this time.

EXECUTIVE SESSION

Motion by Van Hove, seconded by Hybertson, to enter into executive session at 8:44 A.M. for legal matters per SDCL 1-25-2(3). Motion carried.

Chairman Miller declared executive session over at 9:14 A.M.

Motion by Ciampa, seconded by Hybertson, to enter into executive session at 9:27 A.M. for personnel matters per SDCL 1-25-2(1). Motion carried.

Chairman Miller declared executive session over at 10:10 A.M.

CLAIMS

Motion by Van Hove, seconded by Ciampa, to approve the following claims. Motion carried.

AFLAC 1685.44 p.r., Colonial Life 1474.84 p.r., Delta Dental 1276.00 p.r., New York Life 228.08 p.r., Payroll Taxes 22,147.02 p.r., SDRS 22,433.31 p.r., SD Supplemental Retirement Plan 500.00 p.r., Wellmark 42,340.59 p.r., total 92,085.28.

PAYROLL

February 17, 2024 payroll: Commissioner 6850.00, Auditor 3683.25, Treasurer 5882.25, State’s Atty. 6856.00, Janitor 2210.31, Assessor 5953.52, Register of Deeds 3699.75, Sheriff 24,942.70, 24/7 110.50, Parker Law 2456.49, Chancellor Law 291.52, Davis Law 103.12, Emergency Management 1778.40, Hwy. 34,285.04, Extension 1337.25, Planning & Zoning 491.24, total 101,931.34.

RAISES

Troy Melloon will receive a .10 cent quarterly raise, new hourly rate $23.18 effective for the 3/2/24 payroll.

ADJOURNMENT

Motion by Kaufman, seconded by Hybertson, to adjourn. Motion carried.

Next meeting, a regular meeting, is set for March 05, 2024.

BOARD OF COUNTY COMMISSIONERS

TURNER COUNTY, SOUTH DAKOTA

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Mick Miller, Chairman

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Misty Dahl

Turner County Auditor

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